

## **NMYSA Insurance Information Filing a Soccer Related Injury Claim**

The coach of the event team must report the injury of a registered player, participating in a sanctioned event, to the league Registrar / Risk Manager (according to league policies) as soon as possible following the accident.

The registrar reports the injury in writing to the NMYSA State Office at which time, insurance forms are mailed directly to the player's parent/guardian.

Parent/guardian completes ALL questions on the Youth Soccer Association claim form. The form has four pages.

The coach or another local official, that witnessed the accident, must sign the witness verification in Section II.

Parent/guardian signs the claim form in three sections: statement of certification; authorization to assign benefits, and authorization to obtain information.

Parent/guardian mails the claim to the state office within 90 days of accident. Do not wait until all your itemized bills have been processed by your other carrier.

If you have other insurance, submit your itemized bills to the other carrier first. You will receive a payment explanation worksheet (EOB) from the other carrier.

Attach any bills and payment explanation worksheets (EOBs) that have been processed by your other carrier to this claim form.

Send the form to the State Association for verification and signature.